

Hager Development Group seeks an experienced Program Finance Specialist to join our dynamic small business team. Opportunity for considerable growth and upward corporate mobility. Enjoy a culture where your voice is valued and start contributing to our team of passionate professionals providing real-life solutions to our nation's biggest challenges. We take pride in creating purposeful work and allowing our employees to grow and achieve their goals every day. This position will be located in Virginia Beach, Virginia.

About this Job:

The Financial Specialist is responsible for the financial management, review and estimating of assigned programs. In this role, the Financial Specialist partners with program management teams to analyze and understand their financial position. The analyst will prepare monthly customer financial reports, verify actual cost reporting, provide variance analysis, develop proposal pricing strategies and pricing response for all government proposals, and support monthly closing activities.

Duties:

Partner with Program Management to generate monthly customer financial reports.

Review project billings to ensure subcontract and customer invoices are accurate.

Make recommendations to management on financial performance projections using financial and business knowledge and experience.

Identify, generate, and ensure the proper recording and documentation of any required correcting entries.

Responsible for ensuring contract modifications are accurately and appropriately recorded.

Prepare cost and pricing proposals.

Responsible for compliance of DCAA T&M and CPFF type contracts.

Other special projects as directed by Management.

Qualifications:

Bachelor's Degree in Accounting or Finance with 5-7 years of relevant work experience.

Solid understanding of accounting and finance principles, as well as familiarity with DFAR, FAR, DCAA, and GSA.

Advanced Excel and Microsoft Office skills.

Extensive knowledge and hands-on application of QuickBooks (i.e., Project Revenue and Costs, General Ledger, Materials Management, and Inventory Management) and reporting tools.

Excellent communications skills (written, verbal, and presentation)

Strong sense of initiative, independence, closure, and ability to navigate multiple priorities in a tight- deadline, fast-paced environment

Highest standards of accuracy and precision; highly organized

PLEASE READ BEFORE APPLYING: To be considered for this position: review your resume to be sure that you have addressed the requirements on your resume.